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| Position Title: | Graduate Management Trainee | Date Finalised/Last Reviewed: | 30.11.16 |
| Business Unit/Function: | TW Head Office- Human Resources |
| Reports to: | Human Resources/ Functional Head |
| Subordinate Positions: | N/A |
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| [Job summary/purpose:](#Job_Summary" \o "Summarise in 2-6 sentences the primary reason why this position exists and what defines success)  |
| Taylor Wimpey are now recruiting for our 2017 Graduate Programme beginning in September 2017. The scheme aims to provide a carefully selected group of graduates with a strong commercial grounding and an introduction to house building. You will have the opportunity to work across several different business functions and office locations across the UK to gain a full appreciation of the build life cycle, support functions and how Taylor Wimpey delivers one of the most successful business models in the industry. The aim of the scheme is to place graduates into permanent positions at the end of a 2 year programme and for those outstanding individuals fast track their development to director level within 5 years. During the two years you will take part in specific ‘skills camps’ and be tasked with projects that look at tackling some of our industry’s biggest challenges  |
| **Graduate Scheme Outline** |
| * Our programme is a 2 year rotational scheme, where you will spend time in all areas of the business including; production, commercial, technical, sales and marketing, customer service, land and finance
* Rotations will be a minimum of 6 months long and graduates will have the opportunity to spend time in a variety of our 24 regional offices located all across the UK
* Successful graduates will be placed in a designated geographical division with a number of business units within each division. 3 out of the 4 rotations will be within the geographical division and the second placement will be outside of your division.
* Successful candidates will all attend a 5 day residential induction programme where they will be given the opportunity to learn about the business in more detail, find out more about the 2 year programme and what it will bring and also get the chance to meet their compatriots
* At the end of each business rotation, graduates will be given a full review of their performance which will contribute to an overall portfolio of their development
* Senior leaders within the business will monitor your progress and you will be supported in achieving professional and/or other appropriate qualifications if required
* Successful graduates will attend a number of Taylor Wimpey ‘Skills Camps’ and development interventions over two years that are designed to improve, amongst other things, their commercial awareness, management ability and personal skills. These will also provide an opportunity to hear from Senior Directors and their experiences of working for Taylor Wimpey.
* Graduates will also work on different projects during their 2 years, alongside their fellow graduates. These will include a charity project and an internal business project.
* At the end of the 2 year programme, all successful candidates will be offered a role within the organization
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| **[Experience, Qualifications, Technical Requirements, Education](#Experience_Qualifications" \o "e.g. Secondary/High School, First degree, Post-graduate education; years of post-qualification experience) Required/Preferred** |
|  1st or 2:1 degree  | Required |
| Full driving license and access to a car | Required |
| Eligible to work in the UK | Required |
| Willingness to travel around the UK and are happy to stay away from home for extended periods of time. | Required |
| Commercial experience or placement within a bluechip organisation. | Preferred |

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| **Key Behaviours** |
| Resilience | The ability to recover quickly from challenging situations and provide effective solutions to problems |
| Collaboration | Comfortable working in a team on various projects and takes constructive criticism. Able to influence others where appropriate |
| Accountability | Take full responsibility for own actions and can offer justification for them when required |
| Risk taking | Willing to take calculated risks when appropriate and can learn from previous mistakes |
| Challenging | Willing to challenge the norm and push back when appropropriate regardless of audience  |
| Ambitious | Strong desire to succeed, both professionally and personally and have a clear plan on how to achieve objectives |
| Solution-focused | Draws effective and valid conclusions based on analysis and objective views |
| Resilience & Perseverance | Can identify alternative approaches to achieve the objective and will push others to achieve even in the face of challenge and obstacles |
| Pace & Energy | Shows passion and enthusiasm to meet objectives quickly and effectively |